

Material Deliveries & Collections (Implemented Measures)



The current situation regarding the Coronavirus situation has required additional procedures to be implemented in addition to our Occupational Driving Risk Assessment.

Sunter Limited has its own Stores Department and storage facilities for materials. The following measures have been implemented to minimise the transmission of COVID19 by means of handling, storage and transporting of materials.

Delivery of Materials into Sunter Stores

- Materials delivered into Sunter Stores are to be where possible, mechanically unloaded and placed into storage for a period to allow for any potential virus to die naturally.
- All delivered packaging are to be sprayed with disinfectant to eliminate any potential virus.

Sorting of Materials. If materials are to be split from pallets etc,

- Wear gloves
- Spray the materials with disinfectant (if required).

Lifting of Heavy/Bulky Materials. If Team Lifting of heavy items is required:

- It is a mandatory requirement that gloves and masks are worn as in the majority of cases, the 2metre rule will be breached during the lifting operation.

Collecting Materials from Sunter Stores

To minimise the risk of transmission from the contact with materials and packaging. Materials are ordered and delivered to Sunter Stores and:

- Left for a period untouched to allow for any potential virus to die naturally.
- Packaging is sprayed with a disinfectant to help eliminate any virus present.

When handling materials:

- Wear gloves
- Spray the materials with disinfectant (if required).

Lifting of Heavy/Bulky Materials. If Team Lifting of heavy items is required:

- It is a mandatory requirement that gloves and masks are worn as in the majority of cases, the 2metre rule will be breached during the lifting operation.

Collecting Materials from External Merchants etc.

If the need arises from materials to be collected from external providers. The following advise must be followed:

- Follow all guidance regarding social distancing, queuing methods and other safety information as identified by the merchant.

When handling materials:

- Wear gloves
- Spray the materials with disinfectant (if required).

Lifting of Heavy/Bulky Materials. If Team Lifting of heavy items is required:

- It is a mandatory requirement that gloves and masks are worn as in the majority of cases, the 2metre rule will be breached during the lifting operation.

Transportation of Materials in Company Vehicles

- Materials that are to be transported in company vehicles must only be carried in the load compartment.
- Under no circumstances are materials to be carried in the cab area. This minimises the potential threat of any virus entering the cabin area.
- Clean the load area of the vehicle daily with disinfectant to minimise the threat of any virus being present.